



National Conference on Correctional Health Care

PARIS LAS VEGAS

CONFERENCE DATES: OCTOBER 24-28, 2026 • EXHIBIT DATES: OCTOBER 25-27, 2026

CONTRACT TO EXHIBIT • Exhibitor Rules and Regulations are outlined in this contract.

Exhibit-related correspondence to be sent to:

PRINT your **company name** and address information **exactly** as they should appear in all NCCHC media. We reserve the right to modify to meet NCCHC style guidelines.

CONTACT NAME

COMPANY NAME

TITLE

ADDRESS

PHONE IS THIS A CELL PHONE? YES NO

CITY STATE/PROVINCE ZIP CODE

EMAIL

COMPANY PHONE TO BE PRINTED (If none, write "none.") WEBSITE

BOOTH SPACE

All booths are configured in 10' x 10' increments. Your booth space includes a drape background 8' high along the back wall with side rails 36" high and a 7" x 44" company name identification sign.

Booth Preferences: #1 _____ #2 _____ #3 _____ #4 _____

Project Finder Category (Example, Correctional Health Care Provider, Dental or Vision Services, Diagnostic Equipment, EMR/EHR, Medication Dispensing, Pharmaceuticals, etc. See Prospectus for complete list):

Please list any companies you do not wish to be assigned near. NCCHC reserves the right to assign space(s) other than the choice requested.

COMPANY NAME

COMPANY NAME

FEES

\$2,900 per 10'x10' booth (Standard) \$ _____

\$3,500 per 10'x10' booth (Prime) \$ _____

Total Booth Fee \$ _____

CANCELLATION OR REDUCTION OF SPACE

All cancellations or reductions of booth space must be made in writing. An exhibitor that cancels their reserved booth space by September 8, 2026, will forfeit 50% of the total contracted fees. No refunds will be granted for cancelled or reduced booth space after September 8, 2026. Companies that cancel reserved booth space before payment is received retain responsibility for the full payment of original contracted fee. Cancellation or reduction of booth space also forfeits complimentary and discounted Exhibitor registrations to conference activities and other exhibitor benefits.

FOR NCCHC USE ONLY

Booth # _____ Date Assigned _____

Coupon Codes _____ Expo Genie _____

ADVERTISING

Preliminary Program (Digital, 4/4 color full page): \$1,750 \$ _____
Ad due June 25

Final Program (Digital and Hard Copy, 4/4 color full page): \$1,750 \$ _____
Ad due September 25

Digital Retargeting; \$2,500/50,000 impressions \$ _____

Bag Insert: \$950 \$ _____

CONTRACT EXECUTION

A payment and authorized signature must accompany this contract to guarantee booth space. The signed application, initialing the rules and regulation page, and payment must be received before space can be assigned. Applications without the correct payment and/or signature will not be processed. Any exhibit space not paid in full is subject to withdrawal and the space reassigned.

The undersigned has read the Rules & Regulations and Exhibitor Information and Terms of NCCHC's Contract to Exhibit and agrees to abide by and be bound by said rules. NCCHC's Rules & Regulations are hereby incorporated by reference and made part of the contract. Please sign below in the space provided.

Note: Any changes by either party must be counter initialed and dated by both parties.

SIGNATURE OF AUTHORIZED EXHIBITOR AGENT DATE

By signature above, the individual signing this Contract represents and warrants that he/she is authorized to sign this Contract on behalf of the exhibiting company.

METHOD OF PAYMENT

ACH Payment

Enclosed is check # _____ made payable to NCCHC

Charge the following:

American Express Visa MasterCard Discover Card

CARD NUMBER

EXPIRATION DATE

CVV

CARDHOLDER'S NAME (PLEASE PRINT NAME AS IT APPEARS ON THE CARD)

CARDHOLDER'S SIGNATURE*

ZIP CODE

*Person signing has permission from credit card holder to authorize payment.

RETURN COMPLETED FORM TO:

NCCHC | 1145 W. Diversey Pkwy. | Chicago, Illinois 60614
Mary Mac Kinnon, Exhibits and Advertising Sales Manager | Email: sales@ncchc.org
Phone: (773) 880-1460 ext. 298 | ncchc.org/national-conference

Rules and Regulations

Exhibitors must adhere to the following Rules and Regulations and all other rules issued by National Commission on Correctional Health Care (NCCHC). This agreement pertains to all exhibitors, their agents and employees who shall use and occupy the exhibit space pursuant to all terms and conditions of the agreement between NCCHC and the Paris Las Vegas regarding use and occupancy of the exhibition area and all reasonable rules and regulations prescribed by the Paris Las Vegas. The exhibitor shall comply with all applicable federal, state and local statutes, ordinances, rules and regulations.

Please be sure all other personnel in your company who are involved in the arrangements for your exhibit have a copy of these rules and regulations. It is the exhibitor's responsibility to see that all exhibit personnel are aware of and adhere to these rules.

NCCHC reserves the right in its sole judgment to prohibit any booth set-up that results in obstruction of booth line-of-sight and/or access to a nearby exhibitor's booth by either attendee/buyers or exhibitors.

ACTIVITIES

NCCHC reserves the right to approve all exhibits and activities related thereto. NCCHC may refuse to admit an exhibitor or may require an exhibit be curtailed if it does not meet the standards set forth herein, if it reflects against the character of NCCHC or the conference, if it creates a disruption in business activities, or if it exceeds the bounds of good taste as interpreted by NCCHC. Exhibits and exhibit floor reception and lunch time hours must be staffed during all exhibit hours. An exhibiting company who fails to set up or properly staff the display during scheduled exhibit hours will forfeit all exhibit rights for this meeting. In the event of such incomplete setups or improper staffing, NCCHC reserves the right to reassign exhibit space without notice to the exhibitor and without obligation on the part of NCCHC for any refund whatsoever.

NCCHC does not in any manner endorse any of the products or services related to the exhibits which have been accepted for display during the conference. Loitering near other exhibits to draw attendees is not permitted. Exhibitors may not occupy another exhibitor's area without obtaining permission. Distribution of literature outside of the rented exhibit space or through the convention hotel is permitted ONLY with approval from NCCHC. Exhibitors may not use NCCHC conference logos in connection with any product or advertising materials outside of promotion for this meeting. Sales and order-taking are not permitted on the NCCHC exhibit hall floor.

NCCHC reserves the right to restrict and supervise any exhibitor whose exhibit, conduct or activities NCCHC deems objectionable. Such activities include, but are not limited to, distributing articles or other printed matter, samples or questionnaires, and conducting radio and/or television broadcasting interviews of conference attendees. Sales and order-taking are not permitted in the exhibit hall.

EDUCATIONAL PROGRAMS, SEMINARS & WORKSHOPS

Exhibitors may not participate in any unsanctioned program during the days of the conference and must advise NCCHC of their wish to participate in any activities outside of their allotted exhibit space. This includes, but is not limited to, social functions, product demonstrations, focus groups, lectures or seminars, including those organized by NCCHC. These activities may not be scheduled to conflict with NCCHC programs, activities or exhibit hours. Functions must be in good taste and conform to the purpose of the conference. All functions must be approved by NCCHC in writing.

FDA REGULATIONS

Exhibitors are expected to abide by all applicable Food and Drug Administration (FDA) regulations. Exhibitors shall have available at their display a letter from the FDA which describes the allowable use status of a product. Exhibitors are reminded of FDA restrictions on the promotion of investigational and preapproved drugs and devices, and the prohibition on promoting approved drugs and devices for unapproved uses. All products which are not FDA approved for a particular use in humans or which are not commercially available in the United States will be permitted to be exhibited only when accompanied by the appropriate documentation/signs indicating their status. These signs must be clearly visible, easily readable and placed near the product and on any graphics depicting the product.

BOOTH ACCESSIBILITY/ADA COMPLIANCE

Exhibitors shall be responsible for compliance with the Americans with Disabilities Act of 1992 with regards to their booth space including, but not limited to, wheelchair access. Further information regarding ADA compliance is available at 800-514- 0301 or at www.ada.gov/infoline.htm.

GIFTS AND PROMOTIONAL ITEMS

NCCHC reserves the right to prohibit distribution of souvenirs or other free special convention offers of any type. Exhibitors are permitted to distribute product samples from their assigned exhibit area during the conference.

SUBLETTING OF SPACE

Exhibitors may display only those products or goods which they manufacture or regularly distribute. Sharing of exhibit space is permitted only for divisions of the same company and must be approved by NCCHC in writing. Exhibitors may not assign, sublet, or share allotted space at any time.

FIRE ORDINANCES

Local fire codes and ordinances require the aisles to be clear at all times. Demonstration areas shall not be placed on the aisle line of an exhibit. Sufficient space within an exhibit area must be left to absorb the crowd. Should spectators interfere with the normal flow of traffic in the aisle or with other exhibits, NCCHC may, in its sole discretion, require the demonstration be limited or canceled.

INSURANCE

The exhibitor acknowledges neither NCCHC, its agents, nor the Paris Las Vegas, shall be obligated to maintain property, liability or business interruption insurance covering exhibitors and that obtaining this type of insurance is the sole responsibility of the exhibiting company. The exhibitor shall secure and maintain, at its expense, comprehensive liability insurance in the amount of \$50,000 per occurrence for the entire term of the exhibit lease. NCCHC, its agents, and the Paris Las Vegas, shall have no liability whatsoever to an exhibitor or its employees resulting from any cause.

BADGE POLICY

Admission to the Exhibit Hall will be by badge only. Exhibitor badges will be available for pickup during exhibitor registration hours. All exhibit booth personnel and attendees are required to wear their official badge at all times during the event. Only registered exhibitors and attendees will be admitted to the exhibit hall. No unregistered guests are allowed in the hall at any time.

MUSIC LICENSING

Exhibitor represents and warrants that it will not violate any copyright, trademark, or other similar intellectual property laws and that it will comply with all copyright restrictions including, but not limited to, any license NCCHC may obtain or any other laws or restrictions with respect to the use or performance of music. Exhibitor further represents and warrants that it will obtain any and all licenses or grants of authority required of Exhibitor under the copyright laws, and, upon NCCHC's request, present NCCHC with a copy of such license or grant.

INDEMNIFICATION

Exhibitor shall indemnify, defend, and hold harmless NCCHC, the Paris Las Vegas, and their respective directors, officers, members, employees and representatives (collectively "Indemnified Parties") from and against any and all losses, costs, liens, damages, liabilities and expenses of any kind (including reasonable attorneys' fees) on account of any injury (including death) or damage to the person or property of Exhibitor, NCCHC, and/or their respective agents, employees, representatives and business invitees arising in connection with Exhibitor's use and occupancy of any portion of the convention and exhibition facilities or due to Exhibitor's violation of applicable laws and regulations, except for damages resulting from the sole negligence of the Indemnified Parties.

FORCE MAJEURE

In the event the convention facility or any part of the exhibited area is unavailable whether for the entire conference, or a portion of the conference, as a result of fire, flood, inclement weather, governmental restriction, malicious damage, acts or threats of war or terrorism, strike, lock-out, labor dispute, riot or other cause over which NCCHC has no control, or should NCCHC decide that because of any such cause that it is necessary to cancel, postpone, or re-site the conference, or reduce the move-in and installation time, show time, or move-out time, NCCHC shall not, and shall not be obligated to, indemnify or reimburse the Exhibitor in respect of any damage or loss, direct or indirect, arising as a result thereof.

LIABILITY

NCCHC shall not, in any manner or for any cause, be liable or responsible to the exhibitor or the exhibitor's directors, officers, employees, agents, licensees or guests for any loss of, or injury or damage to, the goods or other property of the exhibitor that may occur to the exhibitor or to the exhibitor's directors, officers, employees, agents, licensees or guests. Any and all claims for such injuries are hereby waived. The exhibitor is responsible for protecting and providing the security for its exhibit, demonstration, goods, materials and/or equipment before, during and after the exhibition. The exhibitor is responsible for taking all measures necessary to protect other parties and property from any harm which may result from or be caused by its exhibit demonstration, goods, materials and/or equipment. The exhibitor shall be solely liable for any and all damages, costs or expenses which the exhibitor may incur, suffer or be required to pay by reason of injury to persons or loss of or injury to property which may be caused by or result from any act or omission on the part of the exhibitor, or caused by or result from any demonstration or exhibit of the exhibitor.

VIOLATIONS OF RULES AND REGULATIONS

Each exhibitor shall agree to comply with all policies, rules and regulations set forth by NCCHC. The action taken against an exhibitor for violation of rules and regulations will be determined on the basis of the particular circumstances of each case, but in cases involving major violations the action may include immediate closing of an exhibit without a refund to the exhibitor or exclusion from future exhibit programs. Minor violations will be enforced as in the delivery of a warning notice to the exhibitor. If the warning is not addressed, the next violation may result in the company being ineligible to exhibit at future conferences.

SUITCASING

Only exhibitors or those authorized by NCCHC may solicit and display products or services. Any attendee soliciting business in the exhibit hall aisles or NCCHC event spaces from October 24-28, 2026 will be asked to leave immediately.

EMAIL AUTHORIZATION

Exhibitor authorizes NCCHC and Official Event Contractors to email show-related materials to the contact and email address specified by the exhibiting company on the previous page.

DISPLAYS

All exhibit booths must be in compliance with height and line-of-sight requirements described in Guidelines for Display Rules and Regulations published by the International Association of Exhibitions and Events® (IAEE).

NCCHC has the full authority to interpret or amend these rules, and its decision is final. Exhibitors agree to abide by any rules and regulations that may hereafter be adopted. Any issues not addressed in these rules are subject to the decision of NCCHC. The exhibitor waives any rights or claims of damages arising out of enforcement of any rules contained herein.

I have read and agree to the terms of this contract.

Sign: _____